



BWYS GROUP BERHAD
Registration No. 202301000310 (1494229-W)
(Incorporated in Malaysia)

ADMINISTRATIVE DETAILS FOR THE 2ND ANNUAL GENERAL MEETING (“2ND AGM”)

Meeting Day & Date	:	Thursday, 29 May 2025
Time	:	10:00 a.m.
Venue	:	Grand Ballroom, Level 2, Penang Marriott Hotel, 55 Persiaran Gurney, 10250 George Town, Penang

SHAREHOLDERS’ ENTITLEMENT TO ATTEND AND VOTE AT THE 2ND AGM

Only members whose names appear on the **Record of Depositors** of the Company (“ROD”) as of **Wednesday, 21 May 2025** shall be eligible to attend, speak and vote at the 2nd AGM or to appoint proxy(ies), corporate representative(s) or attorney(s) to attend and vote on their behalf at the 2nd AGM.

Members who are unable to attend the 2nd AGM but wish to exercise their votes are encouraged to appoint proxy or Chairman of the Meeting to attend and/or vote on their behalf at the 2nd AGM by indicating the voting instructions in the Proxy Form in accordance with the notes and instructions printed therein.

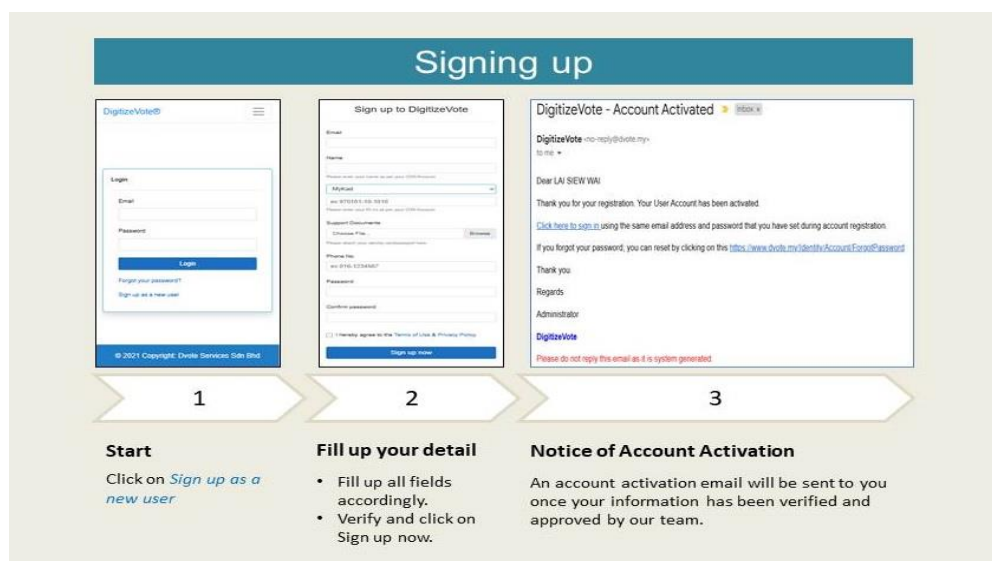
Members who wish to personally attend the 2nd AGM, please **DO NOT** submit any Proxy Form for the 2nd AGM. A member will not be allowed to attend the 2nd AGM together with the appointed proxy(ies).

PROCEDURES TO REGISTER AND PARTICIPATE AT THE AGM

Member(s)/ proxy(ies)/ authorised representative(s)/ attorney(s) who wish to participate in the 2nd AGM are to follow the requirements and procedures as summarised below:

Before AGM Day (not a user)

Member(s)/proxy(ies)/authorised representative(s)/attorney(s) who wish to attend the 2nd AGM are **required to register as a Dvote user** at <https://www.dvote.my/>. Once you have registered and activated your Dvote user login, please proceed to register your attendance for the 2nd AGM as follows:



Pre-Registration (Prior to Meeting Day)

1. Login

Log in with your registered email address.

Login

Email

Password

☐ Remember me?

Login

[Forgot your password?](#)

[Sign up as a new user](#)

2. Meeting Selection

Select the relevant meeting from the event list and click register now

Upcoming Meetings

Meeting	Date/Time	Type	Action
Dvote Physical meeting	Friday, 29 November 2024, 3:45 PM	Physical Meeting	Select
Chuan Hual Resources Berhad - The 30th Annual General Meeting	Tuesday, 10 December 2024, 11:30 AM		Select
Dvote virtual meeting	Friday, 20 December 2024, 5:30 PM	Virtual Meeting	Select
Dvote hybrid meeting	Monday, 30 December 2024, 11:00 AM	Hybrid Meeting	Select

Dvote Physical meeting

Meeting Date/Time : **Monday, 02 December 2024, 3:45 PM**

Hi, LAI SIEW WAI

Registration Status

[Register Now](#)

WE STRONGLY ENCOURAGE ALL MEMBERS AND PROXIES TO REGISTER FOR THE EVENT PRIOR TO THE MEETING DAY AS THERE WILL BE NO REGISTRATION COUNTER AT THE MEETING VENUE. THIS WILL ALLOW THE COMPANY TO HAVE THE NECESSARY INFORMATION TO PREPARE THE MEETING VENUE AND THE NECESSARY ARRANGEMENTS.

MEMBER(S) OR PROXY(IES) HOLDER(S) WHO HAVE NOT REGISTER BEFORE THE MEETING DAY WILL BE REQUIRED TO SPEND MORE TIME TO DO THE ONLINE REGISTRATION ON-SITE (USING YOUR OWN DEVICE) BEFORE YOU ARE ALLOWED TO ENTER THE MEETING VENUE.

PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS ("BOARD")

- Members may submit questions to the Board prior to the 2nd AGM by emailing to generalmeeting@ascendserv.com no later than **Tuesday, 27 May 2025 at 10.00 a.m.**
- The Board will endeavor to respond to the questions received during the 2nd AGM which are related to the resolutions to tabled at the 2nd AGM and performance of the Company.

APPOINTMENT OF PROXY/ CORPORATE REPRESENTATIVE/ ATTORNEY

The appointment of a proxy/ authorised representative/ attorney for the 2nd AGM may be made in hard copy form or by electronic means. The duly executed instrument appointing a proxy/ authorised representative/ attorney must be deposited or submitted in the following manner, no later than **Tuesday, 27 May 2025 at 10.00 a.m.**:

(i) In hard copy form (for Individual or Corporate shareholder)

In the case of an appointment made in hard copy form, the proxy form must be deposited at the Registered Office of the Company situated at Office Suite No. 603 Block C, Pusat Dagangan Phileo Damansara 1, No. 9, Jalan 16/11, Off Jalan Damansara, 46350 Petaling Jaya, Selangor Darul Ehsan, Malaysia; **OR**

(ii) By electronic means via Dvote Online (for Individual only)

The proxy form can be electronically lodged with the Share Registrar of the Company, AscendServ Capital Markets Services Sdn. Bhd. ("AscendServ") via **Dvote Online** website at <https://www.dvote.my>.

Attorney(s) appointed by Power of Attorney **MUST** deposit their **ORIGINAL** Power of Attorney at the Registered Office of the Company no later than **Tuesday, 27 May 2025 at 10.00 a.m.**

Corporate member(s) who wish to appoint authorised representative(s) instead of a proxy **MUST** deposit their **ORIGINAL** or **DULY CERTIFIED** certificate of appointment of authorised representative at the Registered Office of the Company no later than **Tuesday, 27 May 2025 at 10.00 a.m.**

REVOCATION OF PROXY

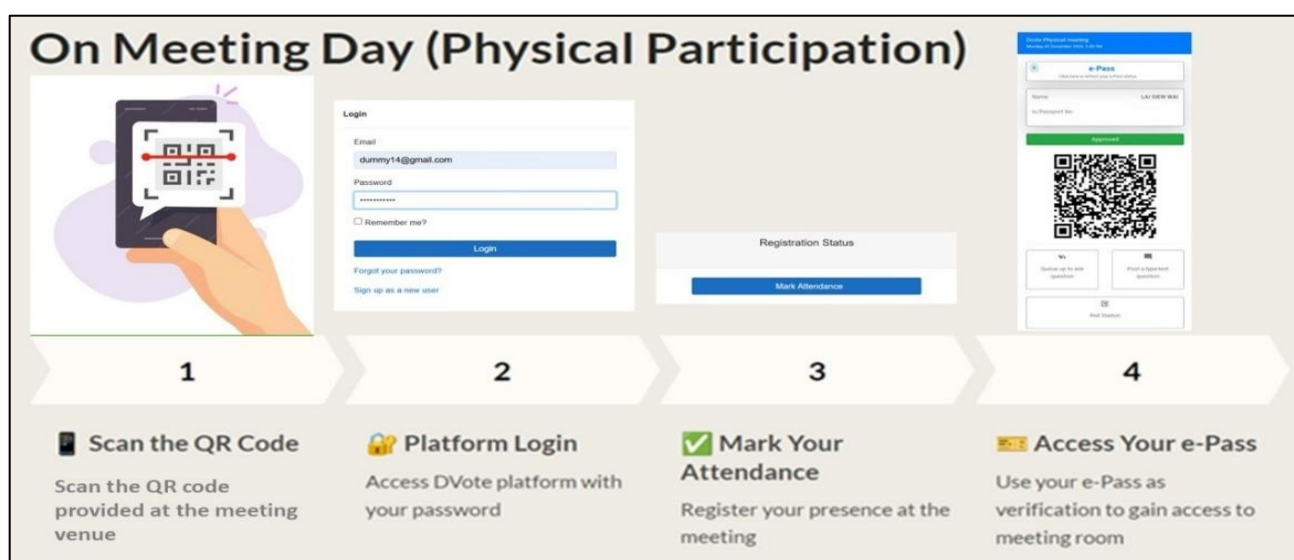
If you have submitted the Proxy Form and subsequently decide to change your proxy(ies) or revoke your appointment(s) to personally participate in the 2nd AGM, please write in to the Company's Share Registrar at generalmeeting@ascendserv.com no later than **Tuesday, 27 May 2025 at 10.00 a.m.**

Upon revocation, your proxy(ies) will not be allowed to participate in the 2nd AGM. Please advise your proxy(ies) accordingly.

MARK ATTENDANCE (ON THE DAY OF THE 2ND AGM)

There **will be no registration counter** set-up to mark attendance. Members and proxies are required to mark your attendance by scanning the QR code provided at the meeting venue using your own device via **Dvote Online** platform and obtain an identification tag before entering the meeting venue. For this purpose, please ensure you have the following:

- 1) Mobile device that has a camera function to scan QR code; and
- 2) Active data plan to access **Dvote Online** platform.



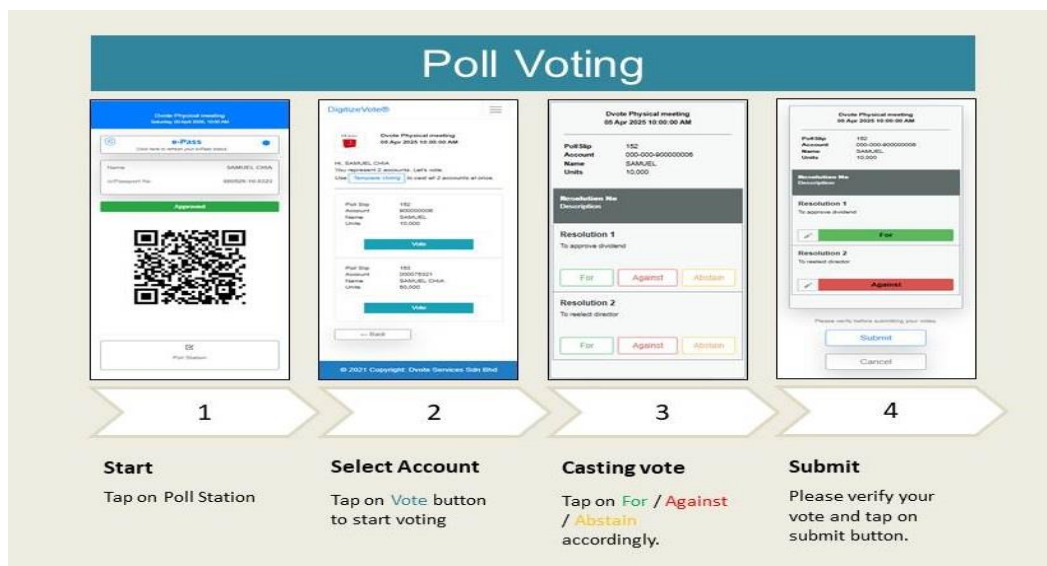
MEETING PROCEEDINGS

- You may enter the meeting hall from 9.15 a.m. onwards.
- Please bring your **ORIGINAL** National Registration Identity Card ("NRIC") or passport (for non-Malaysian). The Poll Administrator and/or Scrutineers may request you to show your e-Pass upon marking your attendance via **Dvote Online** platform and your NRIC or passport for verification purposes. A photocopy of your NRIC or passport **WILL NOT BE ACCEPTED**.
- No person will be allowed to enter the meeting venue without the identification tag.
- Please ensure that your mobile device(s) are set to silent mode during the 2nd AGM to ensure smooth and uninterrupted proceedings.
- All members or proxies are encouraged to enter the meeting venue and be seated at least ten (10) minutes before the commencement of the 2nd AGM.
- The resolutions set out on the Notice of AGM will be considered at the 2nd AGM. You will be asked to vote on these resolutions and have the opportunity to ask questions during the Question-and-Answer session.

POLL VOTING AT THE MEETING

The voting at the 2nd AGM will be conducted by poll in accordance with Rule 8.31A(1) of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Malaysia"). The Company has appointed AscendServ as the Poll Administrator to conduct the poll by way of electronic voting and Commercial Quest Sdn. Bhd. as independent Scrutineers to verify the poll results.

Voting by poll will be conducted using **Dvote Online** system. All eligible voters will be required to access to **Dvote Online** system using your own mobile devices to cast your votes. The voting session will commence once the Chairman has convened the meeting and will end upon the Chairman's declaration that the voting session is closed.



Upon completion of the voting session for the 2nd AGM, the Independent Scrutineers will verify the poll results, followed by the Chairman's declaration of the poll results at the 2nd AGM. Subsequently, the poll results will be announced via an announcement by the Company through Bursa Malaysia at www.bursamalaysia.com.

PARKING

Parking is available at the hotel at a flat rate of RM10.00. Participants may scan the QR code provided at the meeting venue and make the parking payment.

REFRESHMENTS

Refreshments will be provided.

ANNUAL REPORT

You may request for a printed copy of the Annual Report by email to AscendServ at generalmeeting@ascendserv.com.

NO RECORDING

Strictly no recording of the 2nd AGM proceedings is allowed.

ENQUIRY

If you have any enquiries on the above, please contact AscendServ during office hours from Mondays to Fridays, 9.00 a.m. to 5.30 p.m. (except on public holidays):

AscendServ Capital Markets Services Sdn. Bhd.

Contact Person : Mr Alven Lai/ Ms Stephanie Wee
 General Line : +603-78900238
 E-mail Address : generalmeeting@ascendserv.com